

Asset Listing Form

rev. April, 2025



**HOLWAGER
&
HOLWAGER**
ATTORNEYS AT LAW, P.C.

Preparation Date: _____

Page: ONE **of** _____

Overview: To provide effective representation, a comprehensive asset listing for you (and your spouse if married) is required. Online at hhelderlaw.com in PDF and Excel formats, this form may be completed digitally or in writing. Do **NOT** transmit confidential material to our office in an unsecure format.

The pages / sections of this form are divided as follows*:

A-Real Estate \ B-Banking \ C-Investing \ D-Life Insurance \ E-Vehicle(s) \ F-Misc./Etc.

**Please omit OR add / duplicate section pages as needed to convey all applicable data.*

Provide the following for each asset:

- Owner:** Check "Client - A" to designate any asset owned solely by this client.
Check "Client - B" to designate any asset owned solely by this client.
For assets owned jointly by "A" & "B" check both boxes. For an asset owned jointly with a non-spouse (a 'third-party'), please indicate this information in the notes.
- Beneficiary:** As applicable, indicate any beneficiary listed on the account. i.e. Transfer-on Death (POD / TOD) designation
- Value:** Provide each asset's value (and amount of any lien) to the closest even thousand. When applicable, provide an asset's basis (if known). For real estate or other non-liquid assets, please provide an estimate of the asset's fair market value (FMV).
- Asset Type:** For banking / investing assets, identify the account type (i.e. checking, savings, C/D, brokerage, IRA, 401(k), 403(b), 529, etc.). For retirement plans, designate the account's tax status (i.e. Traditional IRA, Roth IRA, non-qualified plan, etc.)
- Account #:** Provide the last 4 digits of each account / policy # to aid in differentiating assets
- Misc.** Use the 'notes' field to supply any miscellaneous detail / questions.
If you own an interest in a business, notate the interest in the Misc. field **and** create a separate asset listing form for the assets of the business.

"Client - A" Name: _____

"Client - B" Name: _____

Preparer Name: _____

Preparer relation to "A" / "B": _____

Asset Listing Form**Preparation Date:** _____**Client Last Name:** _____**Page:** _____ **of** _____**SECTION A - Real Estate***Attach the deed / affidavit for each property that reflects present ownership.***Real Property #1 / Homeplace**

Year Acquired:	"A"	"B"	Address:	County:
Value:	Mortgage:		Property Notes:	
\$ -	\$ -			

Real Property #2

Year Acquired:	"A"	"B"	Address:	County:
Value:	Mortgage:		Property Notes:	
\$ -	\$ -			

Real Property #3

Year Acquired:	"A"	"B"	Address:	County:
Value:	Mortgage:		Property Notes:	
\$ -	\$ -			

Real Property #4

Year Acquired:	"A"	"B"	Address:	County:
Value:	Mortgage:		Property Notes:	
\$ -	\$ -			

Asset Listing Form**Preparation Date:** _____**Client Last Name:** _____**Page:** _____ **of** _____**SECTION B - Banking****Bank Account #1****Institution:****Account Type:****Acct. #:****"A"****"B"****Value:****Beneficiary (ies):**

\$

-

Account Notes:**Bank Account #2****Institution:****Account Type:****Acct. #:****"A"****"B"****Value:****Beneficiary (ies):**

\$

-

Account Notes:**Bank Account #3****Institution:****Account Type:****Acct. #:****"A"****"B"****Value:****Beneficiary (ies):**

\$

-

Account Notes:**Bank Account #4****Institution:****Account Type:****Acct. #:****"A"****"B"****Value:****Beneficiary (ies):**

\$

-

Account Notes:

Asset Listing Form**Preparation Date:** _____**Client Last Name:** _____**Page:** _____ **of** _____**SECTION C - Investing***Attach all pages of a current statement for each investment.***Investment #1****Institution:****Investment Type:****Acct. #:****"A"****"B"****Value:****Basis: (if applicable)**

\$

-

\$

-

Tax Status:**Beneficiary (ies):****Investment Notes:****Investment #2****Institution:****Investment Type:****Acct. #:****"A"****"B"****Value:****Basis: (if applicable)**

\$

-

\$

-

Tax Status:**Beneficiary (ies):****Investment Notes:****Investment #3****Institution:****Investment Type:****Acct. #:****"A"****"B"****Value:****Basis: (if applicable)**

\$

-

\$

-

Tax Status:**Beneficiary (ies):****Investment Notes:**

Asset Listing Form**Preparation Date:** _____**Client Last Name:** _____**Page:** _____ **of** _____**SECTION D - Life Insurance***Contact your life insurance provider for current data as needed.***Policy #1****Institution:****Policy Type:**

	"A"	"B"	Other	Cash Surrender Value:	Death Benefit Value:
Owner:				\$ -	\$ -
Insured:					

Beneficiary (ies):**Premium Payment Amount & Frequency:**

\$ -

Policy Notes:**Policy #2****Institution:****Policy Type:**

	"A"	"B"	Other	Cash Surrender Value:	Death Benefit Value:
Owner:				\$ -	\$ -
Insured:					

Beneficiary (ies):**Premium Payment Amount & Frequency:**

\$ -

Policy Notes:**Policy #3****Institution:****Policy Type:**

	"A"	"B"	Other	Cash Surrender Value:	Death Benefit Value:
Owner:				\$ -	\$ -
Insured:					

Beneficiary (ies):**Premium Payment Amount & Frequency:**

\$ -

Policy Notes:

Holwager & Holwager, Attorneys at Law, P.C.

1818 Main Street, Beech Grove, IN 46107 \ www.hhelderlaw.com \ (317) 787-8395

Asset Listing Form**Preparation Date:** _____**Client Last Name:** _____**Page:** _____ **of** _____**SECTION E - Vehicle(s)***Include all automobiles along with any recreational vehicles.***Vehicle #1**

Year:	Make / Model:			Est. Mileage:	Lien:	Value:	Condition:
Owner (Per Vehicle Title)	"A"	"B"	Other	Vehicle Notes:			

Vehicle #2

Year:	Make / Model:			Est. Mileage:	Lien:	Value:	Condition:
Owner (Per Vehicle Title)	"A"	"B"	Other	Vehicle Notes:			

Vehicle #3

Year:	Make / Model:			Est. Mileage:	Lien:	Value:	Condition:
Owner (Per Vehicle Title)	"A"	"B"	Other	Vehicle Notes:			

Vehicle #4

Year:	Make / Model:			Est. Mileage:	Lien:	Value:	Condition:
Owner (Per Vehicle Title)	"A"	"B"	Other	Vehicle Notes:			

Asset Listing Form

Preparation Date: _____

Client Last Name: _____

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SECTION F - Misc. / Etc.

Questions: *(circle yes / no & provided follow-up data as requested)*

Do you have Long Term Care Insurance **YES \ NO**

If yes, please bring a copy of each policy's contract to our meeting

Do you have a safe deposit box **YES \ NO**

If yes, please identify location and bring a written inventory of contents

Do you have a pre-planned and/or pre-paid final expenses?

(funeral / burial / cremation / headstone / etc.) **YES \ NO**

If yes, please bring a copy of the contract paperwork to our meeting.

Are there other assets not set out herein to be identified? **YES \ NO**

If, yes, please attach ownership / valuation information / documentation

Do you have any digital assets (i.e. crypto currency)? **YES \ NO**

NOTES \ ADDITIONAL ASSETS \ QUESTIONS